Hackham East School Anti Bullying Anti Harassment Policy

Our school motto is: We Care, Share and Learn.
Therefore the Hackham East School community values: Courage, Friendliness, Good Manners, Persistence/Resilience, Compassion and Tolerance.

At Hackham East School we believe:
We all have the right
• to feel safe all the time.
• to be treated with respect as a valued individual.
Our School Agreements include Safety, Mutual Respect and Appreciation/Not Put Downs and Personal Best. Therefore, it is everyone's responsibility to act safely and treat others in the way you like to be treated. This means that we think before we act. We choose to do the right thing because it is the best thing. We acknowledge other people's rights and feelings.

Bullying and Harassment are unlawful. Staff, students and parents will not tolerate it.
Harassment and bullying make people feel: angry, upset, unwanted, lonely, hurt, frightened, helpless, ashamed, etc. These feelings are real and can affect our life at school and home. Harassment /bullying affects people reaching their full potential. At Hackham East we are committed to dealing with harassment and bullying.

We can all work together to achieve a safe learning environment.

What is harassment and bullying?
Physical - hitting, punching, pushing, kicking, spitting.
Verbal - swearing, put downs, threats, etc.
Racial - picking on others/making fun of others because of:
• the colour of their skin,
• where they come from
• their religion/beliefs
• the language they speak.
Sexual -
• unwanted touching, including brushing up against someone
• name calling of a sexual nature
• lifting up dresses, pulling down pants
• rude signs, drawings or graffiti.
Indirect
• rumours, negative non verbal messages - body language
• sending malicious notes, emails, etc excluding
Cyber Bullying
• Inappropriate and unwanted SMS messages, emails, social media comments, the posting of photographs without consent

NOTE: Racial and Sexual Harassment and Cyber Bullying are against state law, DECS policies and the School's Behaviour Code.

Bullying and Harassment is EVERYONE'S responsibility. What can you do?
Students can
• ignore and walk away"
If this doesn't work then...
• stand tall, look the person in the eye.
• stay calm, keep yours hands loose and by your sides (this shows you are relaxed and not afraid).
• tell them assertively what you want.
• tell them how you feel and then walk away.
• respond to their comments by saying "So", "No" or shrugging your shoulders.
If this doesn't work then follow the school grievance procedures.

**What at will the schools response to harassment/ bullying be?**
- Discuss the incident with the students involved.
- Contact parents.
- Document incident(s) which may lead to suspension.
- Work on programs to promote success.
- Survey students, staff and parents (ie: bully audit)
- Provide individual students opportunities to practise skills to develop empathy, respect and conflict resolution.

**We can control what happens. How do we know if our behaviour upsets someone else?**
- Sometimes we can harass someone without meaning to. If we aren't sure about our behaviour we can:
  - carefully watch how our behaviour affects others. Decide if the other person likes what we are doing or are they pretending to because they are embarrassed.
  - check our behaviour or language by asking if the person minds what we are doing.
  - try to stop behaving that way. (Speak to an adult who may help you work out a plan to stop the behaviour).
  - ask the other person if you have upset or offended them.
  - apologise if you are unsure if you have hurt someone.
  - always treat other people how you like to be treated.
  - talk about your behaviour with a friend.

**Contact People**
List adults you can trust at home and at school to help you with your problems. (Fill in names):
- School: ________________________________ ________________ ________________ ________________________________
- Parents/Neighbours/Grandparents ________________ ________________ ________________ ________________________________

Remember that everyone has the right to be treated fairly and with respect. Everyone at Hackham East School has the right to work and play without being harassed.

**Conclusion**
If a person at school is being harassed or bullied:

**We have a responsibility to do something about it!**

If we work together in a POSITIVE way to solve this problem....we will create a safer, more caring working environment for all.

For further information contact:
- Hackham East Primary School :83823824
- Kids Help Line : 1800 551 800
- Parent Line : 1300 301 300
- Child and Adolescent Mental Health :82046983

Information and Advice can be found from:

or by contacting
- DECD Parents Helpline 1800 222 696

Policy Review Date: 25 June 13